

# Muncie Obedience Training Club, Inc. Building Rules

The Coordinator of Family Pet Training has supervision over all family pet training and classes and the Coordinator of Companion Event Training has supervision over all companion event training and classes. The Building Committee has supervision over the building safety and conduct rules. The Board of Directors has the ultimate decision over all rules governing the building and training therein.

## ***Section 1 – Building Conduct***

- A. Club Members, students and other visitors are expected to keep the building and grounds neat and clean. Pop cans, papers, and dog waste need to be disposed of properly. Equipment and supplies need to be put away after they are used. Whoever opens the building is responsible for ensuring that it is left properly closed (i.e., lights turned out, thermostat adjusted, etc.) and locked.
- B. Use of tobacco products, intoxicants, and illegal substances are strictly forbidden on the premises.
- C. Use of profane or abusive language is strictly forbidden on the premises.
- D. Children (10 years and younger) must be accompanied by an adult when on the premises. Children are expected to behave in a quiet and controlled manner and not be disruptive. NO RUNNING!
- E. People and dogs should not disturb other dogs without the handler's permission. Examples include placing fingers/hands inside crates, giving food/treats, or petting by people, sniffing and otherwise invading another dog's space by dogs.
- F. A \$35.00 charge will be made for checks returned due to insufficient funds.
- G. In the interest of safety, MOTC recommends that people not be on the premises either alone or in small groups at any time and if they choose or are required to do so, that they take measures, such as locking doors, to protect their own safety.
- H. During inclement weather, cancellation of training will be determined two hours before class time when possible. Any two Board Members can make the decision to cancel training. They will notify Instructors, phone contacts, and the local radio stations to announce class cancellations. Instructors are responsible for notifying their class members.

## ***Section 2 – Dog Safety and Conduct***

- A. Dogs are not allowed to urinate on the facility (indoors and outdoors) or equipment. Dogs should be taken to the specified exercise area before entering the building. Owners are responsible for cleaning up after their dog. Dog waste needs to be disposed of outside in the dumpster.
- B. Owners should follow their veterinarian's recommendations to assure their dogs are free of internal and external parasites, any communicable diseases, and have appropriate vaccinations. For their wellbeing, puppies younger than fourteen (14) weeks are not allowed on the premises without written approval by his/her veterinarian.
- C. The training equipment allowed on the premises includes buckle, snap or other appropriate training collars, harnesses and leashes. Spike collars are prohibited. A 4 to 6 foot leather leash is recommended for all classes. Other training equipment may be used when properly fit to the dog and deemed appropriate. Students should follow the

recommendations of their Class Instructor. The Class Instructor as well as Club Members have the discretion to question equipment that he/she believes selected or used inappropriately.

D. Physical mistreatment is absolutely forbidden on the premises. Mistreatment consists of physical or verbal abuse including hitting, kicking, throwing, slapping, strangling with hands, inappropriate use of collar or leash, and screaming or cursing. Infringement of this rule will result in dismissal from class and/or the Club and visitors will be asked to leave. **NOTE:** Situations in which a dog becomes dangerous to other dogs or people will be an exception.

E. Dogs must remain on-leash or crated unless working in a ring and under control. When dogs are on leash they must be in a person's control. Dogs are not to be tied to chairs, crates, or door knobs.

F. Dogs deemed aggressive towards people and/or other dogs by the person(s) in charge of the activity or event will not be allowed on the premises. Disagreements or concerns regarding aggressive dogs not otherwise addressed may be brought to the attention of the Board via any Board member for handling.

G. Excessive noise should be avoided on the premises, including but not limited to sustained whining, repetitive barking, shouting, loud clapping, and banging equipment/jumps that would disturb other dogs and handlers. The only exception is if the noise is made as an intentional distraction for training. Trainers and Instructors, however, should attempt to disturb others as little as possible.

H. Female dogs in season/heat are not allowed in the building except for classes at the instructor's discretion; if allowed by an event's governing rules at the discretion of the Trial Secretary; and for individual training by a Member in good standing when the building is not otherwise in use, but in all cases, only if wearing appropriate and effective sanitary gear.

### ***Section 3 – Structured Training (Classes)***

A. Students may sign up for classes on Monday or Wednesday nights between 6:30 pm-7:30 pm or by mail.

B. Children (10 ears old and younger) are not allowed in training classes until receiving approval from the Coordinator of Family Pet Training or Instructor. Approval notwithstanding, MOTC recommends that parents accompany children age 12 and under through class.

C. MOTC recommends that one trainer continue with the dog through an entire class.

D. Unless otherwise invited, only Instructors, students enrolled in the classes and their dogs are allowed in the training ring during class time. Family, children, and friends are welcome to observe outside the rings. At the Instructor's discretion additional handlers may be allowed in the ring.

E. Refunds for classes will be given as follows:

- Generally, there will be no refund of class fees unless covered below. Instead students are encouraged to continue in the class as appropriate the next time it is offered so that all sessions are attended.
  
- For medical or family emergencies of people or dogs, a full refund of class fees may be made before the second week of class, and a 50 percent refund of class fees may be made before the third week of class provided that all class materials are returned. (If class materials are not returned, a refund will not be given.) However instead of a refund, students are encouraged to apply the class fee to the next offering of the class.
  
- If a dog is deemed to exhibit aggressive behavior toward people or other dogs which in the sole discretion of the instructor, Coordinator of Family Pet Training or Coordinator of Companion Event Training is disruptive or

potentially compromises safety the student will be asked by the Instructor or Coordinator to permanently leave the class, a refund for the remaining class sessions will be given.

F. Dogs that do not pass the Canine Good Citizen test may retake the test one time at no additional fee. The retest may be scheduled with subsequent Canine Good Citizen testing as space is available

1958

Revised March  
2010 (SA)  
Revised May  
2017

Revised January  
2020